

Campus Community School  
Board of Directors Meeting  
Minutes  
January 27, 2016

A regular monthly meeting of the Board of Directors of Campus Community School was held on January 27, 2016.

Members present were Harry Papaleo, Dr. John Moore, Patti Sandy, Dr. Annie Norman and Lisa McMasters. Others present were CCS staff members Catherine Balsley, Leroy Travers, Heidi Greene, and Carolin Lyon.

At 5:30 the meeting was called to order. Dr. Norman arrived at 5:39pm. Mrs. McMasters arrived at 5:50pm.

Motion by Dr. Moore to accept the minutes of the November 18, 2015. Second by Dr. Norman. Approved. 4/0 No Board of Directors' meeting was held during the month of December.

During public comment, student Davon Wisher shared with the board that he was selected to attend a Young Leadership Conference in Washington DC this summer. He has a Go Fund Me page to raise \$2,500 needed for transportation, registration, room and board for the week.

#### President's Report

- Mr. Papaleo led a discussion about the priorities of the board moving forward. Now that CCS has earned another five year renewal, the board must re-examine the charter outcomes, then revise and/or establish new outcomes and ways to assess them for the next five years aimed towards achieving high performing world-class academic excellence and eliminating achievement gaps among underachieving sub-groups.
- Prior to the meeting Mr. Papaleo emailed board members and administrative staff a survey to complete to help facilitate further discussions.

#### Financial Report

- The November and December 2015 Financial statements were presented to the Board. The 2016-17 Enrollment Analysis was discussed. We began accepting new student applications on 11/02/15 for the 2016-17 school year. Kindergarten openings continue to be our biggest challenge to full enrollment.
- Motion made by Dr. Moore to accept the Financial Report. Patti Sandy second. Approved. 4/0

#### General Discussion

Dr. Norman reintroduced the discussion about clarifying mission, vision and purpose. She reemphasized the question of uniqueness.

Mr. Papaleo led a discussion around the topic of board development including reaching out for greater and deeper board participation/involvement, increasing board membership, fundraising, and search committee criteria for school leadership.

Mr. Papaleo directed Mr. Purcell, Chair of the Head of School Search Committee to move forward as quickly as possible with the search process. He asked Dr. Norman (who initially offered) to develop a planning process for identifying board outcomes and assessment measures for a 5 year strategic plan. He directed Dr. Balsley with moving forward the grant application to the Longwood Foundation for the renovation of our library/learning center and where possible program improvements to the science and music curricula.

#### Resolutions

None

#### Head of School Executive report

- Dr. Balsley presented the CCS Annual Report to the Charter Office
- Dr. Balsley presented the *Campaign to rollout 2016-17 school year enrollment lottery & continuous registration plan*.
- Dr. Balsley presented an update on the School Leader search
  
- Mrs. McMasters made a motion to go into executive session. Dr. Moore second the motion at 7:27pm. Approved. (5/0) . Legal matters and personnel issues were discussed.
- The board returned to general session at 7:40p.m. after a motion was made by Dr. Norman, second by Mrs. McMasters to return to general session. Approved 5/0.
- A motion to adjourn made by Dr. Moore, second by Mrs. McMasters Approved 5/0. Meeting ended at 7:42pm

Respectfully Submitted,  
Dr. Balsley Acting, CSS Board of Director Recording Secretary