

CAMPUS COMMUNITY SCHOOL  
BOARD OF DIRECTORS MEETING  
MINUTES  
May 22, 2014

Lisa McMasters, Board President, called the Board of Directors public meeting to order at 5:30 pm at Campus Community School, Dover, DE. A quorum was established with the following members present:

Lisa McMasters – President  
Lisa H. Weiss  
Randy Reynolds  
Patti Sandy  
Harry Papaleo  
Bob Elder  
Anne Norman  
Jim Purcell

Absent:

Chuck Taylor

Guests Present:

Catherine Balsley – Head of School  
Leroy Travers – Principal  
Heidi Greene – Director of Curriculum and Instruction  
Carolin Lyon – Business Manager

Mrs. McMasters led the group in the pledge of allegiance and a moment of silence.

**Public Comment:**

None

**Student Recognition:**

**Good citizenship award:** The Cougars Reaching Out Club, sponsor Ms. Amanda Cinque. A middle grades community service projects club. Members include Katelyn Conners, Lana Thompson, Lilly Crone, Dave Brewington, Trinity Marler, Heaven Ripoli, Yahmbey Barufi Ali-Bey, Orlando Blackson, Namoi Larbi, Jose Torres. Some of their activities include fundraising for Typhoon Relief in the Phillippines, providing holiday meals and presents to over 20 children and their families in Dover area, donating 100 pairs of mittens and hats to a local shelter, donating over 300 lbs of food to the Food Bank of Delaware, and distributing thank you cards to local emergency personnel.

**Academic excellence:** Representing the state of Delaware as a finalist at the 2014 Kenneth E. Behring National History Day competition. Delaney Sullivan and

Melanie Huber Their submission was a video on the topic of Internment of Japanese Americans WWII. Teacher sponsor, Ms. Amanda Cinque

**Minutes:**

Motion by Randy Reynolds to accept the Minutes from the April 30, 2014, Board of Directors meeting. Motion seconded by Lisa Weis. Motion carried 8/0.

Bob Elder made a motion to change the agenda to move the Executive Session to immediately follow the Finance report. Harry Papaleo seconded the motion. Motion carried 8-0.

**REPORTS:**

**Executive:**

Mrs. McMasters shared that she received a letter of resignation from the Board effective June 16, 2014 for Chuck Taylor. Patti Sandy made a motion that the board accept Mr. Taylor's resignation and thank him for his service to CCS. Jim Purcell seconded the motion. Motion carried 8/0.

With Mr. Taylor's resignation the Board will need to elect a member to fill the Vice President position. Nominations will be accepted at the next regular meeting.

**Finance & Personnel Committee:**

- The finance & personnel committee met on May 6 and 15, 2014. Mr. Elder shared the minutes from those meetings.
- Carolin Lyon reviewed April latest Estimate with the Board (see attached).
- Ms. Lyon presented the draft budget for fiscal year ended June 30,2015 (see attached).
- The next Finance & Personnel Committee meeting will be June 10, 2014 at 5:00 at CCS.

Bob Elder made a motion that the board go into executive session to discuss some personnel related matters. Randy Reynolds seconded the motion. Motion carried 8/0 and the board went into executive session at approximately 6:20pm.

At approximately 7:15 Randy Reynolds made a motion that the Board come out of executive session and Bob Elder seconded the motion. Motion carried 8/0 and the board returned to public session.

**Academic Excellence Committee:**

Annie Norman provided a brief update from the AE committee meeting on 5/21/14.

It was recommended by Mrs. McMasters that the AE committee join with the Strategic Development committee to undertake a strategic planning process.

The first meeting of the Strategic Planning group will be 6/11/14 at 5:30 at CCS. Lisa Weis and Jim Purcell will lead/facilitate the planning sessions. The group will meet every 2-3 weeks for 2-3 hours until the process is complete. Other teachers and parents will be invited to join the group.

The group will focus on a one-year plan to ensure charter renewal as part of a 3-5 year long-term planning effort.

**Technology Committee:**

Randy Reynolds gave a brief update from the 5/22/14 committee meeting.

**Culture & Climate Committee:** No Report

**Administrator Updates: (see attached reports)**

- preliminary DCAS data was shared
- the major conclusions from the Special Education review that CCS recently undertook with an outside consultant was shared. (see attached)
- Dr. Balsley shared that the Administrators are holding evaluation meetings with all staff over the next few weeks.

**Old Business:**

Dr. Balsley presented a proposed School Trip policy. Bob Elder made a motion that the policy be approved but amended to delete section I. Annie Norman seconded the motion. Discussion noted that Dr. Balsley, as Head of School, has the authority to deny any school field trip due to excessive risk in her judgment. It was also noted the vast majority of field trips should be academic in nature and amusement parks etc. should be kept to a very minimum.

Motion carried 8/0. (See attached)

**New Business:**

Randy Reynolds made a motion that the student Handbook and Staff Handbook review be tabled until the June or July regular meeting. Patti Sandy seconded the motion. Motion carried 8/0.

Randy Reynolds made a motion that the meeting be adjourned. Lisa Weis seconded the motion and the meeting adjourned at approximately 8:00pm.

The next regular meeting of the Board will be Monday, June 16, 2014 at 5:30pm at CCS.