

Campus Community School  
Board of Directors Meeting Minutes  
February 26, 2018  
Campus Community School Library 5:30 pm

A regular monthly meeting for the month of January of the Board of Directors of Campus Community School was held on February 26, 2018 in the CCS school library.

**PARTICIPANTS:**

CCS Board of Directors:

	Present	Absent
Harry Papaleo		X
Lindsey Fitzgerald	X	
Lisa Weis	X	
Patti Sandy	X	
Sarah Zimmerman	X	
Annie Norman	X	

CCC Staff:

	Present	Absent
Leroy Travers	X	
Heidi Greene	X	
Carolin Lyon	X	

Roll Call to Establish a Quorum

At 5:35 pm the meeting was called to order by Leroy Travers and a quorum was established with five members present.

Pledge of Allegiance & Moment of Silence

Led by Leroy Travers

Approval of Agenda

A motion to approve the agenda was made by Sarah Zimmerman, seconded by Annie Norman.

Approved: 5/0

Public Comment

None

### Executive Session:

A motion was made at 5:35 pm by Patti Sandy and seconded by Annie Norman to go into executive session to discuss a personnel matter.

Approved: 5/0

A motion was made by Annie Norman and seconded by Sarah Zimmerman to come out of executive session at 5:40 pm.

Approved: 5/0

### Approval of Minutes of Last Meeting

Motion to approve January minutes made by Lindsey Fitzgerald and seconded by Annie Norman.

Approved: 4/0 Abstained: Lisa Weiss

### Academic Frameworks Overview by John Carwell from DDOE

Mr. Carwell distributed handouts and used a PowerPoint presentation to discuss the Academic Performance, Organizational Performance, and Financial Performance of Campus Community School in 2016-17. He highlighted several things in his presentation:

- In Academic Performance, CCS exceeded state average in ELA and showed consistent growth.
- CCS was below state average in Math and there is room for improvement.
- CCS was below state average in DCAS Science and there is work to be done in this area. Heidi Greene explained how professional development focused on Science last year.
- In Organizational Framework, CCS was strong in Innovation, citing Culture and Climate Strength in diversity, Professional Learning Communities, Student-Led Conferences, Habits of Mind, Responsive Classroom, After School and Summer Enrichment, and Academic Enrichment. There is a strong culture and closeness in staff at CCS.
- In Financial Framework, CCS has demonstrated solid performance for five years.

### Presidents Report

None

## Financial Report by Carolin Lyon

### Financial Report:

We are through 58% of the year and have received 95% of revenue. Everything is trending in the right direction and every category is under budget. There are no unexpected expenses. We are on track with federal budget.

### Enrollment Analysis:

The lottery was held on January 30<sup>th</sup> at 10 am. Parents were notified on February 2<sup>nd</sup> if there was an open spot for their child or if their child had been placed on a waiting list. Parents have until March 16<sup>th</sup> to notify CCS if they accept the position. Currently, there are waiting lists in all grades except Kindergarten and Grade 4. The biggest waiting lists are for grades 5, 6 and 7. Lindsey Fitzgerald visited area preschools and daycares to provide information about CCS.

### Compensation Committee Update:

CCS formerly used a pay scale for teachers and are moving towards a performance-based model. CCS was compared to area districts and we saw that our paraprofessionals were our most underpaid staff, along with administration. Our goal is to level out these salaries. They are hoping to have a plan in place for next year by April that will be fair to everyone. Currently, no yearly increase is given to staff on improvement plans who did not meet their goals. The administrative team has met and discussed if a teacher is trending toward being on an improvement plan, would that teacher only get 50% of an increase? Not meeting expectation would be different than meets or exceeds.

## Head of School Executive Report by Leroy Travers

21<sup>st</sup> Century Grant- We are still waiting to hear if we received it. CCS is hoping to work with companies to provide tutors.

School Safety- We are rated as a Superior School since we have met safety plans.

Legislative- none

## Voting Items

None

### Information Items

There will be a dinner on March 13 to welcome guests from Japan.

The cheerleading trip to Disney was successful and uneventful.

The Math League has two students going to the state competition.

### Adjournment

Motion to Adjourn was made at 7:15 pm by Annie Norman, seconded by Sarah Zimmerman.

Approved: 5/0

Next Board meeting 5:30 pm on March 26, 2018.

Minutes recorded by Patti Sandy