

Campus Community School  
Board of Directors Meeting  
Minutes  
June 27, 2017, 5:30 pm

A regular monthly meeting for the month of June of the Board of Directors of Campus Community School was held on June 27<sup>th</sup>, 2017.

**PARTICIPANTS:** (PRESENT  ABSENT )

Board:

<input checked="" type="checkbox"/> Harry Papaleo	<input checked="" type="checkbox"/> Annie Norman	<input checked="" type="checkbox"/> Patti Sandy
<input type="checkbox"/> Jim Purcell	<input checked="" type="checkbox"/> Lisa Weis	

CCS Staff:

<input checked="" type="checkbox"/> Leroy Travers	<input checked="" type="checkbox"/> Heidi Greene	<input checked="" type="checkbox"/> Carolin Lyon
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At 5:30 pm the meeting was called to order.

Motion to approve the Agenda made by Patti Sandy, seconded by Lisa Weis.

Approved: 3/0 (Annie Norman was not present at this time)

Two new teachers were present for introductions:

Jacqueline Collins – the new Kindergarten Teacher

Natalie Hartman – 4<sup>th</sup> Grade teacher

Lindsey Fitzgerald from Del One attended as a Potential Board Member.

Peggy Barrow, CCS auditor, was also present.

Motion to approve the Minutes of Last meeting with changes as noted made by Patti Sandy, seconded by Lisa. (Changes noted: Change December in first sentence to May. Change Carolyn Lyon to Carolin Lyon in 2 places)

Approved: 3/0 (Annie Norman was not present at this time)

Annie Norman arrived at 5:40.

## President's Report

CCS Foundation update: Goal to have foundation established by September 2017

## Finance Committee Report

Budget Overview: 91.66% thru the year. Spending is at 85.12%. Carryover is greater than anticipated.

Enrollment analysis: All grade levels appear to be full, with the possible exception of the 3<sup>rd</sup> grade. 150 Students on waiting list

Carolyn Lyon presented the proposed budget for FY 2018. Budget based on no anticipation of increase in revenue. No Increase in budget due to increases in funding from state for salaries. Expenses in budget are based on history. Budget includes new rates from the state for pension rates. Budget includes new Position for Student Support coordinator. Budget reflects payroll increases.

Annie Norman requested data collected by the compensation committee for justification for salary increases (both Paras and Teachers) to be attached to the budget.

Motion to approve the budget made by Patti Sandy, seconded by Annie Norman

Approved: 4/0

## Head of School Report

Currently looking to hire for the following positions:

- 5<sup>th</sup> grade
- Special Education
- Student Support Coordinator

Smarter Balance Results are not yet available

Proposed Parent Student Handbook was provided by Leroy. Any comments to be provided to Leroy Travers. The Handbook will be voted on in the next session.

Leroy proposed changing the day of the Board meetings to the fourth Monday of the month beginning in September. The July meeting will be July 27<sup>th</sup>. The August meeting will be August 31<sup>st</sup>.

## Voting Items

The Wellness Policy was presented to DOE for review. Positive feedback received from DOE. Motion to approve the Wellness Policy made by Patti Sandy, seconded by Annie Norman.

Approved: 4/0

Unpaid meal policy to be updated to reflect what we actually did during the 2016-2017 school year. Motion to approve the policy based on the changes identified made by Annie Norman, seconded by Patti Sandy.

Approved: 4/0

Motion to go into Executive Session at 6:27 pm to discuss personal matters made by Patti Sandy, seconded by Annie Norman.

Approved: 4/0

Motion to come out of Executive Session at 7: 11 pm made by Annie Norman, seconded by Patti Sandy.

Approved 4/0.

Motion to adjourn at 7:25 pm by Annie Norman, Seconded by Patti Sandy

Approved 4/0.

Next Board Meeting: July 27<sup>th</sup> at 5:30 pm

The meeting was adjourned.