

Campus Community School
Board of Directors Meeting Minutes
May 21, 2018
Campus Community School Library 5:30 pm

A regular monthly meeting for the month of May of the Board of Directors of Campus Community School was held on May 21, 2018 in the CCS school library.

PARTICIPANTS:

CCS Board of Directors:

	Present	Absent
Harry Papaleo	X	
Lindsey Fitzgerald	X	
Lisa Weis		X
Patti Sandy	X	
Sarah Zimmerman	X	
Annie Norman	X	

CCC Staff:

	Present	Absent
Leroy Travers	X	
Heidi Greene		X
Carolin Lyon	X	

I. Roll Call to Establish a Quorum

At 5:40 pm the meeting was called to order by Harry Papaleo and a quorum was established with five members present.

II. Pledge of Allegiance & Moment of Silence

Led by Harry Papaleo

III. Approval of Agenda

A motion to change the executive session from a personnel matter to a legal matter was made by Annie Norman, seconded by Lindsey Fitzgerald.

Approved: 5/0

IV. Public Comment

None

V. Executive Session

A motion was made at 5:43 pm by Annie Norman and seconded by Sarah Zimmerman to go into executive session to discuss a legal matter.

Approved: 5/0

A motion was made by Annie Norman and seconded by Sarah Zimmerman to come out of executive session at 5:55 pm.

Approved: 5/0

VI. Approval of Minutes of Last Meeting

Motion to approve April minutes was made by Sarah Zimmerman and seconded by Lindsey Fitzgerald.

Approved: 5/0

VII. President's Report

Form 990 was filed last week.

VIII. Financial Report by Carolin Lyon

Financial Report- We are through 83% of the year and have spent 80% of the budget. We have received 97% of revenue. Everything is trending in the right direction and we are under budget. There are no unexpected expenses. We are trending well with grants. We will look at May report carefully in preparation for June end of year budget.

Enrollment Analysis- Kindergarten has 3 openings and 4th grade has 5 openings, both with no waiting lists. All other grades are full, with waiting lists ranging from 4 to 36 students. The biggest waiting lists are for grade 5 (29 students), grade 6 (36 students), grade 7 (20 students) and grade 8 (13 students).

Carolin explained that we have two teachers retiring this year. There is a retirement payout of sick days of 50% up to 90 days.

We will vote on the budget next month.

The Finance Committee has not come up with a recommended increase in salary at this time.

IX. Head of School Executive Report by Leroy Travers

There will be an ACES after school program next year (Academic, Citizenship, Enrichment, Self-Improvement) that will run Monday-Friday. Transportation will not be provided by the school. A small fee of \$10 per student per day will be charged up to two students in a family. Families can apply for financial assistance of \$5 per day. There will be 1 coordinator and 4 part time paras. Registration will be sent home in the August mailing. Partnerships may include tutoring and Girl Scouts.

In regards to staffing, there are two teachers retiring this year: Mrs. Kathy Long in first grade and Senora Mildred Cisneros who teaches Spanish. The Spanish position is difficult to fill, and it will be advertised again.

Not all results are in from the Smarter Balanced test. In June or July, we will have more info. Preliminary data points toward ELA being above state average and Math being closer to the state average.

There will be summer school available for students in grades 2-8, and there will be a new tutoring program for students in Kindergarten and grade 1 in math and reading, which will also include writing.

X. Voting Items

None

XI. Information Items

Sarah Zimmerman shared that the First State Club received the Governors Youth Service Award with over 1,000 hours of community service.

June 5- 8th Grade Celebration 6:00 pm.

June 6- Last student day

June 8- Last teacher day

XII. Adjournment

Motion to Adjourn was made at 6:58 pm by Annie Norman, seconded by Sarah Zimmerman.

Approved: 5/0

Next Board meeting will be at 5:30 pm on Tuesday, June 19th.

Minutes recorded by Patti Sandy