

**CAMPUS COMMUNITY SCHOOL
BOARD OF DIRECTORS' MEETING**

July 22, 2019
CCS Library ~ 5:30pm

MINUTES
CCS Board of Directors:

Name	Present	Absent
Harry Papaleo	x	
Lindsey Fitzgerald	x	
Sarah Zimmerman	x	
Annie Norman		x
Sylvia Lopez		x
Jennifer Boland	x	
Laura Axtell	x	
CCS Staff :	Present	Absent
Heidi Greene	x	
Carolin Lyon	x	

Also in attendance:

Sherry Garris - Auditor from Whisman Giordano, & Assoc.
Miku Yui, Mrs. Ervin and Elonza Ervin

- I. Roll Call to Establish a Quorum-***quorum established.* Meeting started at 5:31pm.
- II. Pledge of Allegiance & Moment of Silence**

Approval of Agenda We made a change to the agenda to move the executive session to after the student presentations. As part of the standard procedures for the annual audit, the auditor speaks with the Board to allow them to provide any necessary feedback.

III. Approval of Minutes of Last Meeting

Sarah made motion to approve the May 19 minutes. Lindsey 2nd the motion.

Laura made a motion the approve the June 19 minutes. Harry 2nd the motion.

- IV. Student Presentations-** Elonza Ervin presented on his trip to Japan and the exchange program. Students (four from CCS) were able to visit our sister city Iwanuma City and stay with host family for one week. Students presented on American culture to five schools and visited local government officials. They also traveled to Sendi, Tokyo and Japanese mountain areas. This trip was from June 19th to July 10.

V. Executive Session-6pm to 6:09pm (With Sherry Garris) Standard Auditor questions for annual audit.

VI. President's Report-Bond can be changed in 2021. Harry recommends looking into a bond change at that time. Harry will not be able to attend the September meeting; Lindsey will fill in for board president on September 23 meeting.

VII. Finance Report

- a) Budget overview- 87,000 est. left for carry over/ budget based on enrollment of 425.
- b) Enrollment- current enrollment 416 with waiting list on all grade levels. Waiting on paper work from new families.

VIII. Head of School's Report

- a) Status of the school -Looking into creating a board recruitment committee
- b) Student Data: Summer School and State Test-
Total students in Summer School -58 with in that number 16 needed to attend because of Smarter balance scores, 18 attended based on teacher concerns and report card grades, 24 students attended because of grades and smarter balance scores. 5 students were retained based on no or little progress.

Ms. Greene also presented CCS scores from Smarter balance and compared them to state wide scores. CCS is above state average scores for ELA/Literacy at all grade levels, the Math has three grade levels above and three grade levels lower than state average. Ms. Greene is getting more details on individuals with lower scores to help with solutions to student learning gaps.

Staff information: Staff hire almost complete- Physical Education position interviews week of July 22nd. Will have extra funds for more Para professionals on staff. Bus Para interviews to happen this coming week.

Paul from DANA will be meeting with Heidi and Harry to help with CCS board role and function. Based on surveys and board training in May.

IX. Voting Items

- a) Student Handbook -Board approved changes presented in last meeting- including: updated staff list, updated board member list, removed after-school program, attendance, transportation rules, dress code, field trips, and code of conduct update. Motion made to approve changes to CCS student handbook by Laura Axtell and seconded by Sarah Zimmerman, all approved.
- b) Staff Handbook -Board approved changes presented in last meeting- including: new parental leave policy (board approved 3-25-19; effective 4-1-19), Delaware sexual harassment notice (effective 1-1-19) and revised tuition reimbursement policy, section d. Motion made to

approve changes to CCS Staff handbook by Sarah Zimmerman and seconded by Lindsey Fitzgerald, all approved.

X. Information Items

- a) New Teacher Orientation: August 12 - 14
- b) In-service: August 19 - 22
- c) First Student Day – August 26
- d) **August Meeting – Monday, August 19
- e) Board Meetings for the 2019/20 school year:

July 22 (Monday)

August 19 (Monday)

September 23 (Monday)

October 28 (Monday)

November 25 (Monday)

December 16 (Monday)

January 27 (Monday)

February 24 (Monday)

March 23 (Monday)

April 27 (Monday)

May 26 (Tuesday)

June 22 (Monday)

All board meetings begin at 5:30pm in room 133 unless otherwise noted.

XI. Adjournment 7pm Sarah Zimmerman made motion to end CCS Board meeting, Lindsey Fitzgerald seconded motion and all approved.